



Charter: Course and Water Committee

The committee is a sub-committee, and is responsible to the Board of Directors.

The primary responsibility of the Course and Water Committee is to oversight the ongoing development of the golfing infrastructure of the club to ensure a great golfing experience 365 days a year. An additional ambition is to ensure access for carts on the greatest number of days.

For the purpose of this committee, the oversight relates to all property of the club with the exception of the clubhouse, carpark, pro-shop and associated gardens

The club has three core ambitions. The first is to ensure a great golfing experience 365 days a year. The second is that the function centre is the one of choice at the gateway to West Gippsland. The third is to ensure the financial stability of the club with both businesses (golf and functions) covering costs.

Structure

The Course and Water Committee will comprise at least 5 and no more than 7 members and will be composed of the following:

- Board Member Chair with President ex-officio and one or more additional Board members
- Up to 2 other Club members with special interest/expertise in course maintenance, design and management
- In attendance, General Manger and Course Superintendent
- Others can be seconded if required

A quorum for the Course and Water Committee will be 3 members. The Course and Water Committee must meet at least once a month. Committee members are appointed annually.

Responsibilities

The Course and Water Committee oversees the ongoing development of the Drouin Golf Course and its associated infrastructure to ensure the best playing surface practicable every day. This will particularly focus on ensuring the playability during the wettest and driest times of the year.

Multi-year strategy

- Ensure a multi-year strategy for development of the course is developed and reviewed that highlights the coordinated development and improvement of the course.
- The strategy includes development of all course related assets of the club, including machinery
- Provide the strategy as recommendations to the Board of Directors
- Provide communication forums for members, as appropriate so issues can be identified
- Provide ongoing liaison to the local council, with the Board of Directors so that all planning issues and possible areas of support are determined
- This emphasises the ongoing ambition of the being able to play enjoyable golf 365 days a year with the maximal number of days possible for access by golf carts
- Develop a course set-up policy in consultation with the match committee
- Develop appropriate policies to optimise drainage and also the use of water in irrigation and other activities



Annual works and Maintenance program

- Within the multi-year program, establish an annual works and maintenance program along with an expenditure and capital budget that is approved by the Board of Directors.
- Monitor the ongoing maintenance program and report to the Board on success and variations
- Identify funding requirements for 'urgent' issues and seek approval from the Board of Directors
- Undertake an annual review of the lease of Crown land.
- With the Events and Committee and the House Committee develop a signage policy that reflects sponsorship packages

Tree and Vegetation Management

- Develop a tree and vegetation management plan to guide the ongoing improvement of the natural habitat
- Liaise via the Board of Directors with external groups that have expertise in natural habitat issues

Committee Members' Duties

Committee members must carry out their duties in compliance with all applicable rules, legislation, regulations and the Club Constitution

In discharging his/her duties, each committee member must:

- Exercise care and diligence;
- Fully understand their responsibilities and accountabilities – in particular to the delegation of authority and conflict of interest;
- Inform themselves about the subject matter of a decision to the extent they reasonably believe to be appropriate;
- Communicate necessary information in an open and transparent way;
- Course and Water Committee members are bound by the principle of fairness and transparency and will always ensure that issues are discussed in open forums where the committee is able to openly evaluate strategies, ideas and suggestions.

Role of the Chairperson

The responsibilities of the Chair are principally to:

- Chairs Course and Water Committee meetings and ensure their effectiveness;
- Facilitate the effective contribution of all Committee Members;
- With the Manager and Course Superintendent, establish the agenda for meetings;
- Present the monthly report to the Board with recommendations for action as required.
- Work collaboratively with the General Manager and Course Superintendent to ensure the direction of the Course and Water Committee is achieved;
- Be the main point of contact and communication between the Board and the Course and Water, ensuring that the Board's views are communicated clearly and accurately;
- Lead an annual review of the Committee's performance ensuring that the delegated authority of the Committee and desired outcomes are clear;



- Ensure Committee members maintain a thorough understanding of the maintenance systems, and OH&S obligations. This may mean from time to time various members may attend training courses or seminars covering relevant topics.

Equal Opportunity and Workplace Bullying

The Drouin Country Club is wholly committed to the principle of Equal Employment Opportunity (EEO). All members of the Finance Committee are responsible for ensuring their behaviour is free of harassment, discrimination or victimization of any other person.

Date of Board Resolution: _____

Name: _____ Signed: _____